

## REQUEST FOR PROPOSALS

**Deadline: 5 p.m. EDT, Friday, April 28, 2017**

The **Brandon C. Gromada Head & Neck Cancer Foundation** announces its fourth annual **Research Awards** to support investigators in the fight against head and neck cancers.

**Purpose:** The awards are intended to stimulate innovative research regarding treatment and cures for head and neck cancers. Funds may be used by junior investigators to support ongoing, unfunded projects, or by senior investigators as seed money to launch new initiatives. **Renewal** of a grant awarded the previous year is possible to help fund “next step(s)” for a research project; however, the application process is still required.

**Eligibility:** Applicants must be actively engaged in head and neck cancer research at a valid research center in the *United States*. Applications may be accepted from persons at all levels of academic rank, including trainees (graduate students and post-doctoral fellows), junior faculty and established investigators.

**Budget:** Awards will be for \$10,000 to \$20,000. The money may be used for salary support for trainees or research staff, or to purchase equipment and supplies. Funds are not to be used as principal investigator (PI) salary support. No indirect costs are provided.

**Application Instructions:** Provide a 1-2 page *abstract or summary* of the research. PLEASE USE NON-TECHNICAL LANGUAGE for those members of the **Brandon C. Gromada Head & Neck Cancer Foundation** Board of Directors who do not have a scientific background while clearly describing the fundamental nature of the proposal. An abstract should include all items listed on the attached **Project Description Form**. Applications are limited to 1-2 pages. (**Renewal** applications require the submission of an additional sheet.) **Because this is an extramural funding source, applicants must complete their usual extramural grant submission process.** Once all requirements have been completed, proposals must be submitted via email to **Brandon C. Gromada Head & Neck Cancer Foundation** using the address below by 5 p.m. EDT, Friday, April 28, 2017. Proposals submitted after the deadline will not be considered.

**Selection Criteria:** All types of basic or clinical research involving head and neck cancers will be considered. Priority will be given to those projects with the potential to lead to new clinical trials or to extramural funding, particularly those investigating “poorly differentiated” squamous cell carcinomas (SCC).

**Terms and Conditions:** Awards are made for specific research projects and not to any general head and neck cancer research fund. Award recipients must acknowledge **Brandon C. Gromada Head & Neck Cancer Foundation** and/or include its logo in any publications resulting from the research, and provide a written summary of the research progress within 6 months of the end of the project. The **Brandon C. Gromada Head & Neck Cancer Foundation** must be notified in advance and approve any significant changes in research objectives, key personnel or budget related to the award. Successful applicants may be asked to give a brief oral overview of the work at a future **Brandon C. Gromada Head & Neck Cancer Foundation** meeting or event.

**Awards:** One grant will be announced and awarded in early summer 2017 and one in late summer/early autumn this year. Upon acceptance of the Award, the PI and an authorized representative of the applicant organization will be required to sign an Award Letter, indicating acceptance of the **Brandon C. Gromada Head & Neck Cancer Foundation's** award Terms and Conditions.

Karen Gromada, Chairperson, Board of Directors

**Brandon C. Gromada Head & Neck Cancer Foundation**

Submit proposal electronically to: [bcg.headneckcafdn@gmail.com](mailto:bcg.headneckcafdn@gmail.com)

*We Can't... We Won't... And We Don't Stop...*

<http://www.gromadacancerfndn.org>



CODE: \_\_\_\_\_  
(Foundation to assign)

## 2017 Request for Proposals Cover Form

**Request for Funding:** \_\_\_\_\_ New    \_\_\_\_\_ Renewal

**Applicant Organization:** \_\_\_\_\_

Project Title: \_\_\_\_\_

Principal Investigator \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**Project Director/Title:** \_\_\_\_\_

(Correspondence will be directed to this person, unless otherwise requested by applicant)

Address: \_\_\_\_\_

Phone/Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**Alternate Contact/Title:** \_\_\_\_\_

Applicant name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone/Fax: \_\_\_\_\_

Email: \_\_\_\_\_

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(Submissions arriving after the deadline will be disqualified.)

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## 2017 Request for Proposals

### Project Description Form

Limit to 1-2 typed (12-point type) pages

Do NOT include any identifying information

RENEWAL applicants: Address “next steps” or anticipated progress on currently funded project

**Background Information**

**Hypothesis/Research Question(s)**

**Outline of Experimental Design**

**Expected Outcome(s)**

**Significance (include how it will facilitate future research)**

**Proposed Use of Funds (and related budget)**

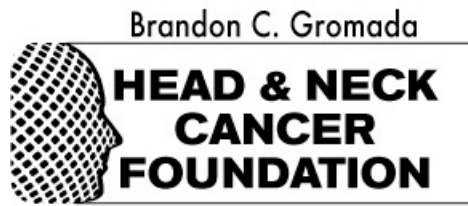
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**2017 Renewal of Grant Proposal  
Progress Report**  
(Address currently funded project)

**Progress toward expected outcomes (as listed on previous proposal)**

**Accomplishments/Impact of Work**

**Use of previous Award Funding**

**Procurement of Matching Funds/Role of Brandon's Foundation Grant (if applicable)**

**Plan for Future Funding (if applicable for project's continuation)**

**Optional (additional information, unexpected outcomes, etc.)**

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